

Vacancy Details

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| Personnel Notice: | 84-15 |
| Date Announced: | 07/13/2015 |
| Closing Date: | 8/3/2015 |
| Command: | CMC |
| Grade: | GS-14 |
| Type: | Supervisory Attorney-Advisor/Deputy |

There is an immediate vacancy for an attorney to serve in the position of Deputy Eastern Area Counsel (Deputy Counsel) within the Eastern Area Counsel Office (EACO), located at Camp Lejeune, North Carolina. EACO is a subordinate field office of the Office of Counsel for the Commandant, U.S. Marine Corps, Washington, DC. Camp Lejeune is located along the southern outer banks in the eastern seaboard and adjacent to Jacksonville, NC. EACO is a regional office responsible for providing the full spectrum of legal advice and counsel in accordance with directives governing OGC. EACO is primarily responsible for the business and commercial law aspects of the installations and commanders it supports at all Marine Corps installations and commands in the EACO region, ranging from Maine to Florida and west to the Mississippi (excepting the National Capital Region) but predominantly in Virginia, North Carolina, and South Carolina. Supported commanders include over 10 Marine Corps general officers ranging from Brigadier General to Lieutenant General (1 to 3 stars) who lead both operational and supporting establishment commands. EACO also provides contract support to the Fleet Readiness Center-East (a subordinate command within Naval Air Systems Command that provides aircraft platform support and repair).

While the predominant focus of legal responsibility is typically on acquisition, procurement law and fiscal law matters, the successful applicant must be able to provide advice in all other areas of OGC practice as described in SECNAVINST 5430.25E, including but not limited to employment law, ethics, FOIA, Privacy Act, the Administrative Procedures Act, and laws and rules regarding Non-Appropriated Fund Instrumentalities. Experience providing legal advice to senior Marine Corps officers is necessary. The incumbent will be responsible for providing advice, training, administrative litigation, negotiations, and representation of the commands and installations before State and Federal regulators and other third party adjudicators.

This is a supervisory position. The Deputy Counsel directly supervises three support staff in grades of GS-7, GS-9, and GS-12. In addition, the Deputy Counsel must be capable of acting as the alter ego for the Counsel in Counsel's absence and be able to manage an office consisting of seven civilian GS-14 attorneys and seven Marine Corps Judge Advocates ranging from the ranks of Captain through Lieutenant Colonel.

This position has a full performance level of GS-14. To be eligible for selection at the GS-14 level requires the applicant to have at least three-and-one-half years of professional, recent and relevant legal experience in one or more of the practice areas listed above, including demonstrated experience in acquisition, procurement, and fiscal law, and substantial experience in advising clients that demonstrates the ability to work well with a variety of senior level clients and officials and at least three years supervisory experience supervising either uniformed or civilian attorneys and staff.

Applicants will be evaluated on the following factors: (1) length of professional legal experience of fiscal law and contract law; (2) the quality of their relevant experience in other OGC practice areas; (3) depth and quality of supervisory and leadership experience; (4) possess excellent analytical, research, and writing skills; (5) possess excellent oral communication and interpersonal skills; (6) demonstrate an ability to establish relationships and work effectively with attorneys and clients at all levels, including general officers and members of the Senior Executive Service; (7) demonstrated ability to effectively provide guidance to other attorneys for whom the incumbent is not the supervisor of record; and (8) flexibility, willingness, and interest in taking on special assignments that are not necessarily procurement and fiscal law related, as requested. Meaningful experience in litigation, as well as a demonstrated ability to quickly learn and handle matters of first impression, is also highly desirable. Experience in other installation law matters and areas of OGC practice are desirable. Experience providing advice to a Regional Contracting Office, and experience with land use, encroachment, and environmental issues is desired. Familiarity with the Department of the Navy, OGC, and the United States Marine Corps is not required, but is desirable. An LL.M. in Government Procurement Law will be considered a plus.

The successful applicant must have graduated from a law school accredited by the American Bar Association, be an active member in good standing of the bar of the highest court of a State, U.S. Commonwealth, U.S. territory, or the District of Columbia, and be admitted to practice before a state or Federal court. U.S. citizenship is required and the successful applicant must be able to obtain and maintain a SECRET security clearance.

To apply for this vacancy, applicants must submit a resume and cover letter that address the evaluation criteria for this position. Applicants selected for interviews will be asked to provide two writing samples, three references and

their two most recent performance appraisals. These materials will be considered in the evaluation process. Electronic applications are requested and may be submitted to Terri Handy at Terri.Handy@usmc.mil. Applicants should contact Mr. Peter Delorier at (910) 451-5042 in the event they have questions about this position. Documents not sent electronically should be sent by some form of express delivery to:

Eastern Area Counsel Office
Attn: Terri Handy
67 Virginia Dare Drive, Suite 206,
Camp Lejeune, NC 28547-0006

This personnel notice will close at 11:59 PM, EST on August 3, 2015, and applications must be received by that date to be considered. If the successful applicant is not a current member of Navy OGC, the hiring action can commence only after the submission of those items identified in the "Instructions for New OGC Attorneys" section on the Navy OGC public website (see the "Careers" section of www.ogc.navy.mil).

If the successful applicant is not currently a member of the Department of the Navy Office of the General Counsel, processing of the hiring action can only commence after submission of those items identified in the "Instructions for New OGC Attorneys" (see Careers section of www.ogc.navy.mil).

Applicants eligible for veterans' preference must specifically claim such eligibility in their cover letter, identify the basis for the claim, and include supporting documentation (e.g., the DD 214, Certificate of Release or Discharge from Active Duty or other supporting documentation) with their submission. Not all veterans are preference eligible. For a summary of time periods, campaigns, and conditions that entitle an applicant to preference eligibility, please visit www.opm.gov/veterans and review the "Vets Info Guide" and the "Vets Guide." There is no formal rating system for applying veterans' preference for attorney appointments in the excepted service; however, the Department of the Navy Office of the General Counsel considers veterans' preference eligibility a positive factor in the attorney hiring process. Applicants who do not claim and do not provide adequate supporting documentation for veterans' preference will not receive the positive factor consideration.

The United States Government does not discriminate in employment on the basis of race, color, religion, sex (including pregnancy or gender identity), national origin, political affiliation, sexual orientation, marital status, disability, genetic information, age, membership in an employee organization, retaliation, parental status, military service, or other non-merit factor.

Reasonable Accommodation Policy Statement:
https://help.usajobs.gov/index.php/Reasonable_Accommodation_Policy_Statement

Legal and Regulatory Guidance: https://help.usajobs.gov/index.php/Legal_and_Regulatory_Guidance

Relocation expenses may be paid, but are not guaranteed. If relocation expenses are a requirement, the applicant should state their requirement for this expense in the application package.

THE DEPARTMENT OF THE NAVY IS AN EQUAL OPPORTUNITY/REASONABLE ACCOMMODATION EMPLOYER

The Department of the Navy is an Equal Opportunity/ Reasonable Accommodation Employer. All hiring and advancement in the Office of the General Counsel is based on merit without regard to race, color, national origin, religion, age, sex, sexual orientation, disability, political affiliation or marital status.

The Department of the Navy provides reasonable accommodation to applicants with disabilities where appropriate. Applicants requiring reasonable accommodation for any part of the application and hiring process should inform the individual identified in the personnel notice. Determinations on requests for reasonable accommodation will be made on a case-by-case basis.

VETERANS PREFERENCE IN HIRING

Department of the Navy attorney positions are in the excepted service, not the competitive civil service. There is no formal rating system for applying veterans' preference to attorney appointments in the excepted service; however, the Department of the Navy considers veterans' preference eligibility as a positive factor in attorney hiring. If you are eligible for veterans' preference in hiring, you are encouraged to include that information in your application along with the supporting documentation, e.g., DD 214. Not all veterans are eligible for veterans' preference. To find out if you are, you may visit the Veterans' Preference Advisor, operated by the Department of Labor at <http://www.dol.gov/elaws/vets/vetpref/vetspref.htm>.